



info@heartledleadership.com www.heartledleadership.com

## **Cheryl Bachelder**

## **Technical Requirements**

It is critically important for your Speaker to have the audio and visual requirements met, without substitutions or omissions, to deliver a successful presentation. If any of these needs cannot be fulfilled, please contact The Center for Heart Led Leadership as soon as possible to discuss alternatives!

## To ensure the Presentation is a success, Cheryl will need:

- A professional quality sound system and trained Audio/Visual Technician to operate all equipment
- Wireless headset microphone
- **Podium**
- Bottle of water at the podium
- Laptop, Projector and Screen(s) for her PowerPoint Presentation
  - \* Note: Cheryl will provide her PowerPoint Presentation electronically prior to the date of your event and brings her slides with her on a flash drive as a back-up.

All equipment should be thoroughly tested by your Audio/Visual Technician prior to the start of your event.

Cheryl does request a brief sound check to be mic'd up and test the equipment to ensure it's working properly. Please be sure to allow time for a run-through with your Audio/Visual Technician.